

To: Goodrich, Donald[Goodrich.Donald@epa.gov]
Cc: Walker, Scott[Walker.Scott@epa.gov]
From: Alexandra Vanaman
Sent: Thur 8/13/2015 5:59:07 PM
Subject: UPDATED Laboratory Assignment for Case 45423 UPPER ANIMAS MINING DISTRICT
[asr-regional-notification-case-45423-on-2015-07-22-14-48.pdf](#)
[asr-regional-notification-case-45423-on-2015-08-13-13-58.pdf](#)

Attached is the UPDATED Laboratory Assignment for Case 45423 UPPER ANIMAS MINING DISTRICT, that is shipping 8/3-9/8.

Thanks,

ALEXANDRA VANAMAN
Environmental Coordinator - Regions 2, 8, and 9
CSC

6361 Walker Lane, Alexandria VA 22310
Civil Division | (p) 703-461-2134 | avanaman@csc.com | www.csc.com

This is a PRIVATE message. If you are not the intended recipient, please delete without copying and kindly advise us by e-mail of the mistake in delivery. NOTE: Regardless of content, this e-mail shall not operate to bind CSC to any order or other contract unless pursuant to explicit written agreement or government initiative expressly permitting the use of e-mail for such purpose.

From: Alexandra Vanaman/USA/CSC
To: goodrich.donald@epa.gov
Cc: walker.scott@epa.gov
Date: 07/22/2015 02:49 PM
Subject: Laboratory Assignment for Case 45423 UPPER ANIMAS MINING DISTRICT

Attached is the Laboratory Assignment for Case 45423 UPPER ANIMAS MINING DISTRICT, that is shipping 8/3-9/8.

Instructions for Uploading COCs into the SMO Portal

1. Export the .xml file from Scribe using the Export button located on the top left toolbar and select the COC XML File (*.xml) option.
 - In the Export options, select the CLP Region Copy (Includes additional Site and Geospatial Information).
2. Log in to the SMO Portal Site located at <http://epasmoweb.fedcsc.com/smoportal> using your Username and Password. If you do not have a Username and Password, register for access using your Organization.
3. Access the Submit Chain of Custody task from the SMO Portal Home page, then select the Browse button and locate the .xml file you wish to upload.
 - **NOTE:** The file will be marked with a status of either Ready to Submit, No Matching Case # or No Matching Lab Name. If the file does not have a status of Ready to Submit, ensure that the Case number, Lab Name and Lab State listed on your Laboratory Assignment were entered correctly on the COC. Use the exact format/punctuation of the Lab Name for best results.
4. Click the SUBMIT button and you will be taken to a page that indicates whether the file has been accepted for further use within the CLP program.

- **NOTE:** If the file was not accepted for further use within the CLP program, see note in previous step for solution.

NOTES:

- Regional requirements for TR/COC submission are not replaced by this procedure unless directed by the Region. **EPA requires that the TR/COCs are uploaded within three days of the ship date.**
- Contact the CLPSS Help Desk at CLPSSHelpdesk@csc.com or 703-461-2400 for assistance with uploading your .xml file.

Please let me know if you have any questions.

Thanks,

ALEXANDRA VANAMAN
Environmental Coordinator - Regions 2, 8, and 9
CSC

6361 Walker Lane, Alexandria VA 22310
Civil Division | (p) 703-461-2134 | avanaman@csc.com | www.csc.com

This is a **PRIVATE** message. If you are not the intended recipient, please delete without copying and kindly advise us by e-mail of the mistake in delivery. **NOTE:** Regardless of content, this e-mail shall not operate to bind CSC to any order or other contract unless pursuant to explicit written agreement or government initiative expressly permitting the use of e-mail for such purpose.